



# HIMAA Intermediate ICD-10-AM, ACHI and ACS 6<sup>th</sup> edition COURSE INFORMATION

Intermediate ICD-10-AM, ACHI and ACS will be of value to those coders who have already completed an ICD-10-AM, ACHI and ACS course and want to learn more. It will also be valuable for those coders who have not had the opportunity to code a varied casemix in their current job.

It is recommended that potential students have a minimum of twelve month's coding experience gained in a medical record department.

Intermediate ICD-10-AM, ACHI and ACS 6<sup>th</sup> edition consists of eight modules and three assessments distributed throughout the modules. After all assessments have been completed students are required to sit a two hour written final examination.

## Prerequisite

To ensure students applying for enrolment in this clinical coding course have the required level of coding knowledge to commence the course HIMAA will only accept enrolments from students who have successfully completed HIMAA Introductory ICD-10-AM, ACHI and ACS

or

passed the HIMAA Challenge examination for Intermediate ICD-10-AM, ACHI and ACS within fifteen months of the intake dates for enrolment in Intermediate ICD-10-AM, ACHI and ACS 6<sup>th</sup> edition.

## Intake dates

In 2010 there are two intake dates with **enrolments closing on**

12 May - course commences 7 June

12 August - course commences 6 September

## Course delivery

HIMAA courses are delivered by distance education. Students work at home and are not required to attend classes. HIMAA is very experienced in the delivery of distance education. Our Education Officers remain in contact with students throughout the course and are available to answer questions about material in the textbook, workbook, assessments and final examination.

## Enrolment fee

The fee for Intermediate ICD-10-AM, ACHI and ACS for **New Zealand students** is **AUD1,621.75**.

A surcharge of 2% applies to fees paid by credit card.

## Policies on fees

Fees must be paid at the time of enrolment. If the enrolment is cancelled before the course materials have been distributed HIMAA will refund the enrolment fee paid less an administration charge of AUD181.00.

Further information is included in the Course Administration Handbook.

## Course materials

HIMAA Education Services supplies printed course materials and assessments.

Students may submit assessments by mail, fax or email. Students who chose to submit assessments by email are required to tick the appropriate box on the enrolment form. A CD formatted in Microsoft Word 2003 will then be provided with the course materials.

The course materials are distributed to all students approximately two weeks after enrolments close.

## Textbook requirements

**Students must purchase or have access to** the reference textbook for the course available from HIMAA

Mitchell, J., & Best, L. (6<sup>th</sup> edition) *Introduction to Coding with ICD-10-AM, ACHI and ACS* (see enrolment form) and

The five volumes of *ICD-10-AM, ACHI and ACS 6<sup>th</sup> edition* including any errata **published and distributed by the National Centre for Classification in Health (NCCH)**.

website

[http://nis-web.fhs.usyd.edu.au/ncch\\_new/](http://nis-web.fhs.usyd.edu.au/ncch_new/)

## Note

**As a student in Intermediate ICD-10-AM, ACHI and ACS we do not recommend that you use the eBook version of the coding volumes.**

## Course objectives

After completing Intermediate ICD-10-AM, ACHI and ACS students should have greater knowledge and skills in

- ♦ understanding and applying the conventions and instructions used in ICD-10-AM and ACHI
- ♦ identifying and applying ICD-10-AM and ACHI 6<sup>th</sup> edition changes
- ♦ interpreting and applying the Australian Coding Standards

- ◆ selecting appropriate conditions and procedures for coding according to the Australian Coding Standards and the conventions of ICD-10-AM andACHI
- ◆ identifying the principal diagnosis for an admission according to the rules of ICD-10-AM and the Australian Coding Standards
- ◆ assigning complete and accurate codes from ICD-10-AM andACHI for diseases, conditions, injuries and procedures.

### Course content

The course is divided into eight modules.

- Module 1 Coding diseases with ICD-10-AM and procedures withACHI
- Module 2 Coding infectious and blood diseases and mental health
- Module 3 Coding endocrine and musculoskeletal diseases  
**Assessment 1**
- Module 4 Coding injuries and poisonings
- Module 5 Coding neoplasms, digestive and skin diseases  
**Assessment 2**
- Module 6 Coding respiratory and circulatory diseases
- Module 7 Coding nervous system, eye, ear, nose and mouth diseases
- Module 8 Coding genitourinary, pregnancy, childbirth, the puerperium, the perinatal period and congenital conditions  
**Assessment 3**

### Timetable for submission of assessments

Within each intake the student must select **one** timetable for submission of assessments. Timetables have been allocated based on study and assessment submission requirements and the examination dates scheduled by HIMAA Education Services. All timetables commence at the same time and Timetable 1 is the minimum time allowed for completion of this course. **Note** To select Timetable 1 you must currently be working as a clinical coder in a medical record department.

### Assessments

After completion of each module an assessment is submitted to the Education Officer for evaluation and comment. Students receive feedback on each assessment and can contact the Education Officer for clarification if required. Each assessment is marked out of 100. After all assessments have been completed students are required to sit a two

hour written final examination based on the material covered in the course materials.

The overall pass mark for the course is 80%.

### Monitoring student progress

Student progress will be monitored throughout each intake. Further information is included in the Course Administration Handbook.

### Final examination

Final examinations are scheduled in relation to the timetables allocated to each intake. Please refer to the timetable information.

As preparation for the final examination eligible students receive a practice examination paper and answers.

### Course completion

Students who successfully complete this course will receive the HIMAA Certificate of Achievement.

### Complaints or appeals

HIMAA Education Services has policies and procedures in place to resolve difficulties, appeals and complaints in a prompt, impartial and just manner.

Further information is included in the Course Administration Handbook.

### Privacy

HIMAA collects personal information for the purposes of general administration, identification, communication, state and national reporting, program monitoring and evaluation. We collect, manage, use and disclose personal information strictly in accordance with privacy legislation.

Further information is included in the Course Administration Handbook.

### General enquiries

Administration Officer HIMAA Education Services  
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