



# Advanced ICD-10-AM, ACHI and ACS 7<sup>th</sup> edition COURSE INFORMATION

Advanced ICD-10-AM, ACHI and ACS 7<sup>th</sup> edition will be of value to coders who already have significant experience in clinical coding and who wish to gain exposure to a broad casemix at an advanced level.

The course will further educate experienced clinical coders to better understand coding conventions, standards and practices in an extensive casemix and will develop the skills and knowledge required to code highly complex medical records.

The coding and clinical sciences information on conditions and procedures in the course material will assist the clinical coder in accurate code extraction which will lead to correct DRG allocation. The course materials will provide students with an ongoing central reference and educational tool.

## Prerequisite

Students wishing to enrol in Advanced ICD-10-AM, ACHI and ACS 7<sup>th</sup> edition are required to sit a pretest. The purpose of the pretest is to assess a student's coding readiness to commence this course. The pass mark for the pretest is 80%.

For further information please visit our website or contact the Administration Officer HIMAA Education Services.

## Intake date

In 2010 there is one intake with **enrolments closing on**

12 August - course commences 6 September

## Course delivery

HIMAA courses are delivered by distance education. Students work at home and are not required to attend classes. HIMAA is very experienced in the delivery of distance education. Our Education Officers remain in contact with students throughout the course and are available to answer questions about material in the textbook, workbook, assessments and final examination.

## Enrolment fee

The fee for Advanced ICD-10-AM, ACHI and ACS for **Australian students** is **\$2,657.00** (includes GST) or **AUD2,923.00** for **overseas students** (except New Zealand).

For **Australian students the enrolment fee may be paid in two instalments of \$1,435.00.** (includes GST and administration charges).

A surcharge of 2% applies to fees paid by credit card.

Financial members of HIMAA or CCSA are eligible for a 10% discount on all course fees (except New Zealand members). Please see enrolment form for discounted fees.

New Zealand students please visit our website or contact the Administration Officer Education Services for further information.

## Policies on fees

Fees must be paid at the time of enrolment. If the enrolment is cancelled before the course materials have been distributed HIMAA will refund the enrolment fee paid less an administration charge of \$181.00 (includes GST).

Further information is included in the Course Administration Handbook.

## Course materials

HIMAA Education Services supplies printed course materials and assessments. Students may submit assessments by mail, fax or email. Students who chose to submit assessments by email are required to tick the appropriate box on the enrolment form. A CD formatted in Microsoft Word 2003 will then be provided with the course materials.

The course materials are distributed to all students approximately two weeks after enrolments close.

## Textbook requirements

**Students must purchase or have access to the five volumes of ICD-10-AM, ACHI and ACS 7<sup>th</sup> edition including any errata. These volumes are published and distributed by the National Centre for Classification in Health (NCCH).**

website  
[http://nis-web.fhs.usyd.edu.au/ncch\\_new/](http://nis-web.fhs.usyd.edu.au/ncch_new/)

## Course objectives

After completing Advanced ICD-10-AM, ACHI and ACS 7<sup>th</sup> edition the student should have greater knowledge and skills in

- performing clinical coding on a broad casemix at an advanced level
- applying ICD-10-AM 7<sup>th</sup> edition coding conventions and practices to the coding process
- utilising medical science knowledge when coding

- using appropriate resources such as the course material, the Australian Coding Standards and *Coding Matters* to make coding decisions
- identifying coding issues and determining appropriate solutions

### Course content

The course is divided into twenty modules

Module 1	Coding diseases and procedures with ICD-10-AM
Module 2	Immunology and Infectious diseases
Module 3	Haematology
Module 4	Endocrine
Module 5	Drugs, alcohol and mental health <b>Assessment 1</b>
Module 6	Orthopaedics
Module 7	Trauma
Module 8	Poisonings, adverse reactions, postprocedural complications and sequelae of injuries, poisoning and other external causes <b>Assessment 2</b>
Module 9	Oncology
Module 10	Gastroenterology and hepatobiliary system <b>Assessment 3</b>
Module 11	Genitourinary system
Module 12	Pregnancy and childbirth
Module 13	Neonatology and paediatrics <b>Assessment 4</b>
Module 14	Respiratory system
Module 15	Circulatory system <b>Assessment 5</b>
Module 16	Ophthalmology
Module 17	Neurology and neurosurgery
Module 18	Ear, nose, throat and dental
Module 19	Dermatology and plastic surgery <b>Assessment 6</b>
Module 20	Revision – self-assessments (handwritten medical records).

### Timetable for submission of assessments

Within each intake the student must select **one** timetable for submission of assessments. Timetables have been allocated based on study and assessment submission requirements and the examination dates scheduled by HIMAA Education Services. All timetables commence at the same time and Timetable 1 is the minimum time allowed for completion of this course. Further information is enclosed with this brochure and is available on our website.

### Assessments

After completion of each module an assessment is submitted to the Education Officer for evaluation and comment. Students receive feedback on each assessment and can contact the Education Officer for clarification if required. Each assessment is marked out of 100.

The overall pass mark for the course is 80% which is calculated by averaging the assessment marks.

A pass in Advanced ICD-10-AM, ACHI and ACS 7<sup>th</sup> edition is equivalent to the Part 1 assessment for Clinical Coder Certification.

For further information regarding Clinical Coder Certification please contact the Administration Officer HIMAA Education Services.

### Monitoring student progress

Student progress will be monitored throughout each intake. Further information is included in the Course Administration Handbook.

### Course completion

Students who successfully complete this course will receive the HIMAA Certificate of Achievement which is recognised nationally by the health information profession.

### Complaints or appeals

HIMAA Education Services has policies and procedures in place to resolve difficulties, appeals and complaints in a prompt, impartial and just manner.

Further information is included in the Course Administration Handbook.

### Privacy

HIMAA collects personal information for the purposes of general administration, identification, communication, state and national reporting, program monitoring and evaluation. We collect, manage, use and disclose personal information strictly in accordance with privacy legislation.

Further information is included in the Course Administration Handbook.

### General enquiries

Administration Officer HIMAA Education Services  
 phone + 61 2 9887 5898  
 fax + 61 2 9887 5895  
 email [education@hima.org.au](mailto:education@hima.org.au)  
 website [www.hima.org.au/education.html](http://www.hima.org.au/education.html)