1999–2000 ACHIEVEMENTS AND HIGHLIGHTS

WorkWeb
The HIMAA WorkWeb recruitment service is a success. The WorkWeb pages have become the most popular on the Association’s website. Anecdotal reports suggest many HIM positions around Australia are filled exclusively via the WorkWeb site.

Awards
The Board of Directors accepts nominations from Branch Executive Committees for Certificates of Appreciation in recognition of outstanding contributions to the profession.

At the 34th Annual General Meeting in October 1999, 11 members were conferred Certificates of Appreciation.

Electronic communication
Electronic newsletter
A fortnightly e-mail newsletter was launched in June 2000 which provides information about forthcoming national and Branch events, current media issues, representations made on HIMAA’s behalf, links to relevant websites and many other items of interest to members. The newsletter has had very favourable feedback.

www.himaa.org.au
The re-design of the Internet site has dramatically improved HIMAA’s profile internationally. The HIMAA website receives 25% of its visitors from outside Australia.

20th Conference of the HIMAA, Adelaide, October 1999
The 20th Conference provided a number of firsts for HIMAA including video conferencing a speaker in Brisbane with the audience in Adelaide. As well as the workshops in electronic health records, the Getting Connected workshops for developing Internet and personal computer skills were very popular.

HIM competencies
A draft document Competencies for entry-level health information managers was reviewed in October 1999. The original brief has been expanded to include advanced and specialist areas, as well as entry-level competencies.

Change and development
During 1999–2000 HIMAA positioned itself for change. Change produces both opportunities and uncertainty. HIMAA’s focus on streamlining current operations has allowed resources to be allocated to developing new services, so all members can benefit from emerging opportunities and a more certain future.

October 2000
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On behalf of the Board of Directors of the Health Information Management Association of Australia Limited, I am pleased to present the Association’s Annual Report for the 1999–2000 financial year.

This year’s buzzword has been ‘electronic’ — both within HIMAA and the health industry:

- several presentations have been made by members on our behalf to conferences on various aspects of electronic health records (EHRs)
- workshops in electronic health records were conducted at the 20th National Conference of the HIMAA held in Adelaide in October 1999
- a delegation from Board and management met with representatives of the Commonwealth Department of Health and Aged Care and the Health Insurance Commission in Canberra with the objective of registering HIMAA’s interest in, and to lobby for, support to provide education to the health industry in electronic health records
- public meetings held by the National Electronic Health Record Taskforce (NEHRT) around the country were attended by members. HIMAA compiled a comprehensive response to NEHRT’s issues paper A national approach to EHRs for Australia. The report was submitted along with many others for consideration by the Taskforce. The report and recommendations is to be presented to the Commonwealth by mid-2000.

I hope that a consultative and collaborative approach to this process will continue to develop whatever plan is adopted. HIMAA intends to take every opportunity to participate and will continue to lobby key stakeholders and to promote co-operation among relevant organisations in order to achieve greatest effect.

- in line with current trends and with a view to enhancing services to our members, and our profile to the world at large, there has been considerable effort made by the Executive Officer to develop HIMAA’s website and on-line services. The most popular is WorkWeb — information about current employment opportunities
- a fortnightly electronic newsletter sent to members via e-mail was launched in June 2000. The newsletter provides information about forthcoming national and Branch events, current media issues, representations made on HIMAA’s behalf, links to relevant websites and many other items of interest to members. The newsletter has had very favourable feedback
- the Clinical Coders’ Society of Australia (CCSA) website was established through the efforts of HIMAA members and staff and the CCSA Board.

A Memorandum of Understanding has been established with the Health Informatics Society of Australia. A similar agreement is underway with the Institute of Information Management.

20th Conference of the HIMAA, Adelaide, 1999

The 20th Conference provided a number of firsts for HIMAA, including videoconferencing a speaker in Brisbane with the audience in Adelaide. As well as the workshops in electronic health records, the Getting Connected workshops for developing Internet and personal computer skills proved very popular with conference participants.

IFHRO Congress, October 2000

While the Conference Committee of South Australian Branch members and national office staff were bringing the 20th Conference to fruition, a Committee from Victoria was also feverishly preparing for another important event.

The 13th Congress of the International Federation of Health Records Organizations (IFHRO) won’t be held until October 2000 but it has already had a significant effect on the resources available to this organisation over the past two years. HIMAA is proud to act as host of this important event on behalf of IFHRO and looks forward to greeting guests from around the world and Australia.
HIMAA products and services
Markets for HIMAA’s products and services have begun to grow beyond Australia’s boundaries as opportunities arise and efforts continue to be made to promote them. We believe this trend will continue and it is a priority for the Manager of Education Services.

Continuing organisational structure evaluation
As was noted in the 1998–1999 Annual Report these times are challenging for relatively small organisations such as ours. The Board, State Branch Executives and management recognise the need to evaluate critical aspects such as the:

- suitability of the organisation’s structure
- effectiveness of the relationships between its parts
- efficiency of its operations.

While the task is not yet complete, steps have been taken to examine the current arrangements for appropriateness to HIMAA in the present and foreseeable future.

Annual General Meeting, October 1999
Three new directors were appointed at the 34th Annual General Meeting of HIMAA Limited.
- Tahnee Maker (Queensland)
- Lucianne Vagg (Australian Capital Territory)
- Linda Fletcher (New Zealand)

replaced retiring directors
- Janelle Craig (New South Wales)
- Julie Gofton (Western Australia)
- Andrea Pryde (Australian Capital Territory).

I (Joy Smith) vacated the fourth position and was re-appointed for a further two-year term. The new directors joined those who were mid-way through their terms:
- Kathryn Baxter (Victoria)
- Janine Cassidy (Northern Territory)
- Sam Gentile (Victoria)
- Anita Walker (South Australia).

The change to the constitution in recent times has had the effect of dramatically changing the composition of the Board this year. Not all States are represented, but members from places as far apart as New Zealand and Alice Springs are included. Voting members no longer have to choose between equally good candidates from a particular State for a place on the Board. Motivated members do not see rural, remote or even overseas residence as a barrier to nomination. This can only be good for the HIMAA to ensure the best people for the job.

My thanks go to each member of the Board for their support and their continued dedication to the best interests of the HIMAA.

I would also like to thank the members of HIMAA management and staff for their commitment and toil during the year.

The HIMAA depends to a great extent on the willingness of volunteers to become involved and to undertake much of its work. So it is that I would like to praise the skills, the disposition and the plain hard work of those members who participate on Branch Executives, Committees and who otherwise represent us within and outside the organisation.

I look toward the coming year and the final phase of my term as HIMAA President and Board member with caution as those challenges are still there. However, I have confidence that the ground work is being carefully laid to ensure a secure and vital organisation in the future.

JOY SMITH
PRESIDENT
BOARD OF DIRECTORS 1999-2000

HIMAA Board of Directors 1999-2000

Back row L-R: Linda Fletcher, Tahnee Maker, Anita Walker

Front row L-R: Joy Smith, Sam Gentile, Lucianne Vagg, Janine Cassidy

Absent: Kathryn Baxter

Joy Smith Queensland President
Kathryn Baxter Victoria Vice President
Janine Cassidy Northern Territory Vice President
Linda Fletcher New Zealand Member
Sam Gentile Victoria Honorary Treasurer
Tahnee Maker Queensland Member
Lucianne Vagg Australian Capital Territory Member
Anita Walker South Australia Member

Directors who completed their terms in 1999 are:

Janelle Craig New South Wales Past President
Julie Gofton Western Australia Member
Andrea Pryde Australian Capital Territory Member
The HIMAA had its beginnings in 1949 as the New South Wales Association of Medical Records Librarians and Victorian Association of Medical Record Librarians. In 1955 the Australian Federation of Medical Records Librarians (AFMRL) was established. Growth of the profession prompted constitutional change and the AFMRL became the Medical Record Association of Australia in 1975.

During the 1980s, recognition of the growing impact of the profession in the health sector and the move to the award of baccalaureate degrees for the study of health information management was reflected by the adoption in 1991 of the Association’s current name: the Health Information Management Association of Australia (HIMAA). In October 1996, members voted in favour of changes to the Association’s constitution, which lead to the Association being re-incorporated as a company — the Health Information Management Association of Australia Limited.

Meritorious work continues to be carried out voluntarily at national and Branch levels of the Association.

The Association places particular emphasis on education for its members and for those wishing to develop skills in allied health information management spheres such as clinical coding and medical terminology.

The Association aims to achieve financial growth through successful marketing of its expertise as a provider of distance education in clinical coding and medical terminology, as well as providing material for use in courses of study in health information management.

Also of benefit to both health information managers and others in the healthcare sector, is the Association’s range of publications, including the refereed, quarterly journal, Health Information Management and reference books. The Association also publishes on the web at http://www.himaa.org.au. To foster communication within the profession and allied health sectors, the Association conducts annual conferences as well as seminars on relevant topics.

Association membership
HIMAA welcomes people and organisations working in health information management to join the Association. A variety of membership categories is offered and those interested in joining the Association should contact the national office to obtain application forms.
During 1999–2000 HIMAA made considerable progress in refining the Association’s strategic mission.

The Australian health information industry is recognised internationally as a leader. In the last 12 months there have been many developments in key areas such as electronic claiming and electronic health records. However, as Australia travels down this path, the fundamental principles of health record management remain constant.

Health information managers are ideally placed to integrate these fundamental principles with emerging technologies. HIMAA has directed its efforts to promote this key role to government and the health information industry.

The national office, established in 1995, has continued to provide infrastructure support for Association activities. An increased focus on Internet-mediated communications has meant HIMAA’s profile has been boosted significantly, while minimising costs.

Education Services
Kara Graser was appointed as Manager Education Services, and after her resignation, was replaced by Ross Fear.

Education Services projects included:
- revision of HIMAA textbooks to incorporate ICD-10-AM Second Edition changes
- production of electronic patient records discussion papers
- increased focus on international exports including agreement with QUT to provide HIMAA educational materials to Singapore’s Ministry of Health
- review of ICD-10-AM Coder Accreditation process and discussion paper circulated.

20th HIMAA Conference, Adelaide, October 2000
The 20th HIMAA Conference proved a popular event. Electronic patient record and coding workshops were well attended.
Review of HIMAA national conferences
A review of HIMAA’s national conference activities was undertaken. Member surveys conducted in late 1999 indicated declining public sector employers’ support for interstate conferences, competition from new media for information dissemination and increasing competition from commercial conference providers.

13th IFHRO Congress
The 13th International Health Records Congress will be held in Melbourne 2–6 October 2000. The Congress’ website site facilitated cost effective information dissemination. Australian and international delegates made extensive use of the website, e-mail and database integrated e-commerce capabilities.

HIMAA Electronic Newsletter
The HIMAA Electronic Newsletter commenced as a regular member service in June 2000. It complements other Association communication by providing a timely and easy-to-read update of Australian and international events in the health information industry.

http://www.himaa.org.au
An interactive Internet site has allowed HIMAA to effectively represent HIMs. It is increasingly the first point of contact for HIMAA information seekers. During 1999–2000 HIMAA changed its Internet service provider (ISP). The new ISP has provided increased reliability, and the ability to offer a broader range of on-line services.

The re-design of the Internet site has dramatically improved HIMAA’s profile internationally. The HIMAA website consistently receives 25% of its visitors from outside Australia.

WorkWeb recruitment services
The HIMAA WorkWeb recruitment service is a spectacular success. The WorkWeb pages have become the most popular on the Association’s website. Anecdotal reports suggest many HIM positions around Australia are filled exclusively via the WorkWeb site.

Member surveys
Several member surveys were conducted during 1999–2000. These included a survey of future career challenges, and professional development needs. These were undertaken to effectively shape future HIMAA member services.

In summary
During 1999–2000 HIMAA positioned itself for change. Change produces both opportunities and uncertainty. HIMAA’s focus on streamlining current operations has allowed resources to be allocated to developing new services, so all members can benefit from emerging opportunities and a more certain future.

ANDREY ZHELUK
EXECUTIVE OFFICER
Corporate divisions within the national office have been restructured into two divisions:

- Education Services
- Membership Services

**Education Services**

HIMAA Education Services has had a productive year and continued to contribute a service to the health industry. During the year there has been a change of Manager due to a resignation. Ross Fear has been appointed Manager, and brings experience in tertiary education, curriculum accreditation, staff development, vocational education and employment marketing.

**Distance Education Program**

Education Services conducts distance education programs in:

- Medical terminology
- Introduction to ICD-10-AM clinical coding
- Intermediate ICD-10-AM clinical coding
- Introduction to ICD-9-CM clinical coding

(international group enrolments only).

There is strong demand for these courses in Australia and continual expansion of services for international students.

The Introduction to ICD-9-CM clinical coding course was revised as a sub-contract to the Queensland University of Technology (QUT). The material is to be used in a post-graduate program designed for the Singapore Ministry of Health. HIMAA Education staff provide student tuition and support. Other units in the program are developed and delivered by the Queensland University of Technology and the National Centre for Classification in Health.

Sub-contracting HIMAA Education Services to universities provides a unique opportunity to reach a wider student base. International students have the benefit of a qualification conferred by respected Australian universities.

<table>
<thead>
<tr>
<th>Course</th>
<th>Intakes</th>
<th>Total enrolment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical terminology</td>
<td>August and November 1999</td>
<td>112</td>
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<tr>
<td></td>
<td>February and May 2000</td>
<td></td>
</tr>
<tr>
<td>Introduction to ICD-10-AM clinical coding</td>
<td>August 1999</td>
<td>93</td>
</tr>
<tr>
<td></td>
<td>February and May 2000</td>
<td></td>
</tr>
<tr>
<td>Intermediate ICD-10-AM clinical coding</td>
<td>July 1999</td>
<td>78</td>
</tr>
<tr>
<td></td>
<td>February 2000</td>
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</table>
Membership Services
The primary functions of membership services include:
- maintenance of the membership database
- distribution of membership information and application forms to prospective members and HIM students
- member support and information
- members enquiries responses
- providing representation for members, and creating and maintaining affiliations with other organisations
- providing support in sponsorship and marketing initiatives.

Activities
Enhancement of HIMAA’s website
There has been a steady trend of increasing access which has peaked at 17,000 hits per week. The HIMAA website serves members and contributes significantly to building the Association’s profile in the health sector in Australia and internationally.

Electronic newsletter
This project commenced in June 2000 and has proved very popular with members. The newsletter will continue to be published regularly. A variety of topics are covered with hot links to source information.

Membership data collection
Data were collected to help provide an accurate profile of HIMAA membership to assist future workforce analyses and identify members’ needs.

Representations
The Association aims to provide a national voice in a range of forums and actively seeks representations to lobby on members’ behalf.

Promotion and marketing
State Branch delegates and representatives from universities offering courses in health information management attended careers markets for secondary school students. Board and Branch members have promoted student membership of HIMAA.

Student placements
The national office and many members have been involved in student placements and provided mentorship to student HIMs.

13th IFHRO Congress
Organisation and marketing continued for the hosting of the quadrennial congress of the International Federation of Health Records Organizations to be held in Melbourne in October 2000.

Membership
Membership of HIMAA is available to graduates of Australian accredited university courses in health information management. Associate membership is open to those interested and involved in some aspect of health records, health information management, and electronic health records. Corporate membership is available to health services, sponsor organisations, vendors and consultancy firms. Student membership is open to all students studying health information management at Australian universities.

At 30 June 2000, HIMAA has 801 members.

<table>
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<tr>
<th>CATEGORY</th>
<th>NSW</th>
<th>VIC</th>
<th>QLD</th>
<th>TAS</th>
<th>WA</th>
<th>SA</th>
<th>ACT</th>
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<th>O/S</th>
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<td>0</td>
<td>0</td>
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<td>84</td>
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<tr>
<td>Full</td>
<td>212</td>
<td>250</td>
<td>77</td>
<td>7</td>
<td>21</td>
<td>16</td>
<td>16</td>
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<td>1</td>
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<td>36</td>
<td>25</td>
<td>6</td>
<td>43</td>
<td>801</td>
</tr>
</tbody>
</table>
The Board of Directors accepts nominations from Branch executive committees for Certificates of Appreciation in recognition of outstanding contributions to the profession.

At the 34th Annual General Meeting in October 1999, a number of Appreciation Awards were conferred:

**AWARDS**

Barbara Anderson  
Chair  
Education Services Advisory Committee

Cathy Balding  
Member  
Editorial Board

Fiona Carine  
Issue Editor  
Health Information Management Vol 29, No1

Julie Gofton  
Member  
HIMAA Board of Directors, 1995–1999

Kym Gordon  
Representative  
Standards Australia Committee HE/5/2

Lynn Lehmann  
Member  
Education Services Advisory Committee

Andrea Pryde  
Member  
HIMAA Board of Directors, 1995–1999

Jennifer Schofield  
Member  
Education Services Advisory Committee

Jenny Smoothy  
Past President  
Tasmanian Branch of the HIMAA

Sue Walker  
Convenor  
19th Conference of the HIMAA and

Issue Editor  
Health Information Management Vol 28, No 3

Johanna Westbrook  
Member  
Editorial Board
Standards Australia IT/14
Health Informatics

The IT/14 Committee met four times during 1999–2000.

The year commenced with a workshop designed to build upon the consensus achieved at the 1998 Health IT Standards workshop. The workshop was conducted to establish needs for health IT standards and to decide on specific directions and actions that Australian standards developers should pursue during the coming year.

In November 1999 the Commonwealth Department of Health and Aged Care published Health Online — A Health Information Action Plan for Australia. Its mission is ‘...to improve the delivery of health care and achieve better quality of care and health outcomes through effective and innovative use of health information’. The document sets out both a framework for future work and project details that are already under way or are planned in the next five years. The publication promotes new ways of delivering health services that benefit consumers by harnessing the potential of new technologies. The document is produced under the direction of the National Health Information Management Advisory Council and can be obtained from www.health.gov.au/healthonline.

The main focus of the year was to direct standards development activities that support the achievement of the objectives outlined in Health Online.

Health Online was followed by the development of a draft National Health Information Standards Plan released for comment in February 2000. The Plan aims to provide the basis for a national strategic approach to the development of health information standards that support the formal collection and transfer of and access to health information. The Plan proposed establishment of a body to endorse these national standards, to plan their development, recommend their adoption and to monitor the take-up. When finalised the Plan will be available on the Health Online web site.

The notion of an additional body to IT/14 to endorse standards caused some controversy within the IT/14 committee. A joint IT/14 and National Health Information Management Group (NHIMG) working group was set up to review this proposal. The working group made a number of recommendations recognising and complementing the role of existing bodies including the development of a memorandum of understanding on standards related roles of NHIMG, IT/14 and the ANZ Chief Information Officers forum. The Commonwealth Department of Health and Aged Care will convene the National Health Information Standards Advisory Committee as a sub-committee of National Health Information Advisory Council.

In February 2000 a group of experts was convened to develop a set of requirements for an electronic health record. This was recommended to the Commonwealth Department of Health and Aged Care and the Electronic Health Records Taskforce.

It is expected that this Taskforce will report to Health Ministers in July 2000.

The IT/14 sub-committees revised the Australian implementation standards for Health Level 7 V2.3.1 in pathology, patient administration and registries. These documents will be published late in 2000.

IT/14 continued to support the international standards development activities at ISO TC215 and UN EDIFACT and Health Level 7. Australia continues to Chair the ISO Technical Committee 215 on health informatics.

Australia also chairs Working Group 1 — health records and modelling co-ordination.

Elizabeth Moss represents HIMAA on IT/14.

Standards Australia IT/21
Records Management

The Standards Australia IT/21 committee has met on three occasions during 1999–2000.

The committee has been actively involved in the development of the international records management standard. A number of Australian representatives attended the International Organization for Standardization (ISO) Archives/Records Management meeting in Berlin to discuss the international standard. The standard includes the principles of retrieval, use, storage and destruction of records and outlines the benefits and purpose of managing records in a strategic manner based on these principles. Much of the Australian comment and input has been included in the final draft for endorsement by ISO.
The committee was also associated with a seminar during Archives and Records Week held in Melbourne in November 1999. This seminar focused on international activities related to record management and included an Australian presentation.

A drafting committee has been established to prepare a draft Australian Standard for Records Management Compliance, which will be developed over the next two years.

There have been ongoing plans to develop a working party in conjunction with IT/14/9 Health Records to draft standards for electronic health records. It is hoped this will be achieved in the coming year.

Janine Carter represents HIMAA on IT/21.

Standards Australia HE/5/1 Personal Medical Information Devices

HE/5/1 has not been active during 1999–2000 and its future is being examined.

Robina McCarthy represents HIMAA on HE/5/1.

Standards Australia HE/5/2 Medical Records

This committee was disbanded during 1999–2000.

Jane Dimond represented HIMAA on HE/5/2.

Health Professionals Council of Australia (HPCA)

HIMAA withdrew its representation on the Health Professionals Council of Australia on 7 March 2000. There was no meeting prior to this within the 1999–2000 financial year.

Sam Gentile represented HIMAA on HPCA.

International Federation of Health Records Organizations (IFHRO)

Over the past twelve months, much of the IFHRO Executive’s time has been taken up with the redevelopment of the Constitution of the organisation. The results will be presented to the Grand Council for decision in October 2000.

The Executive has also been closely following the organisational progress of the 13th Congress and wishes to congratulate Jo Raw and her team on the development of what promises to be an exciting program.

Discussions on matters of mutual interest have led to the signing of a Memorandum of Understanding between IFHRO and the International Medical Informatics Association (IMIA). IMIA, represented by its Australian chapter, the Health Informatics Society of Australia (HISA), will present a stream at the upcoming IFHRO Congress. It is planned that future joint activities will be developed.

President Vicki Tichbourne represented IFHRO at the World Health Organization’s General Assembly in mid-2000. As a non-government organisation affiliated with WHO, IFHRO welcomes the opportunity to be involved in discussions at this level and to make contact with others working in the international health arena to promote the importance of good record-keeping.

The existing IFHRO Executive will retire at the time of the Congress in October 2000 and I would like to take this opportunity to thank my fellow members and to acknowledge the effort and dedication that they have brought to the job over the past four years. Vicki Tichbourne, Willem Hogeboom, Jean Clark and Philip Roxborough are to be congratulated on their achievements.

Sue Walker represents HIMAA as Australian Director, IFHRO.
Clinical Coders’ Society of Australia
A strategic planning day was held in March 2000 where actions required to continue to meet the changing needs of the Society’s membership were planned. Board members reviewed coder perceptions of the Society and developed strategies to address ongoing requirements.

A major focus of the Society’s objectives is the concept of coding master classes. Classes were held in South Australia and Western Australia during 1999–2000.

The CCSA website has been a priority for the CCSA. The URL is www.himaa.org.au/ccsa

CCSA has maintained representation on a number of committees:
- HIMAA Education Service Advisory Committee
- Patient Data Suppliers Advisory Committee
- Coding Standards Advisory Committee.

A presentation at the Continuum of Care conference held in Darwin during August 1999 was an important profiling exercise for the Society.

Tahnee Maker represents HIMAA on CCSA.

Coding Standards Advisory Committee (CSAC)
CSAC continued its advisory role to the National Centre for Classification in Health (NCCH).

During the past year CSAC continued the quest for clinical classification development. ICD-10-AM Second Edition was implemented in all states of Australia on July 1 2000. NCCH and HIMAA have developed a valuable co-operative relationship in which we each contribute to the goals of the other.

Representation on CSAC is imperative for HIMAA to maintain a reputation of competency in clinical coder education. It is important for curricula development and also represents a commitment by the HIMAA to classification development in Australia.

Carmel Cheney represents HIMAA on CSAC.

Open Training and Education Network (OTEN) Distance Education
A year has passed since the introduction of the new medical and health administration courses by OTEN-DE and the phasing out of the Medical Records Clerical Course.

There are three standard courses and one non-standard course currently offered:
- Medical Terminology Training Program
- Health Administration Training Program
- Certificate 3 in Health Office Procedures.

A TAFE Statement in Business Services is available to students who wish to study only one or two selected subjects and have the prerequisites needed to study these specific subjects.

The three standard courses have core subjects and then a selection of elective or enrichment modules from which students elect to study. The only core subjects applicable to all courses are the three modules of medical terminology.

In the past year approximately 700 students have enrolled in the four courses on offer.

Three new subjects or subject versions have been introduced in the last year:
- Health Facility Procedures deals with all clerical areas within the hospital as well as confidentiality, release of information, quality assurance, the use of computers in the medical setting generally and computer based medical records.
- Health Office Procedures looks at the procedures followed in doctors’ surgeries or specialists’ rooms.
- The second edition of ICD-10-AM was introduced as an elective or enrichment module in May.

The commitment of HIMAA members who act as teachers for these courses is once again gratefully acknowledged.

Susan Forsyth is Liaison Officer, OTEN-DE Medical Courses.
Committee Reports

20th Conference of the HIMAA
27–29 October 1999, Adelaide

Pre-conference tours of the Royal Adelaide Hospital, Mount Barker DSM Hospital Inc and Flinders Private Hospital were well attended. Special Interest Groups were conducted catering for rural, private hospital, casemix and information technology specialties. Pre-conference workshops gave delegates opportunities to develop interests in:

- Internet skills
- ICD-10-AM Coding (a master class facilitated by the CCSA)
- Electronic patient records (a workshop was facilitated by Sam Heard, Meredith Kitson, Elizabeth Moss, Anne Marie Hardy and Kara Graser).

The Honourable Dean Brown MP, South Australia’s Minister for Human Services (Health) gave the keynote address at the opening plenary session. Associate Professor Fung Yee Chan, from the Mater Mothers’ Hospital, Brisbane, delivered her presentation on IT developments in obstetrics/paediatrics via video conference technology. The videoconference link was a great success and one of the conference’s highlights.

The IT theme was continued with presentations on telemedicine and telehealth. Concurrent sessions were tailored to delegates’ interests on documentation issues, storage, practical applications in HIM, performance issues, electronic patients records and managing information.

Angela Cook skilfully facilitated a debate exploring the topic that “The electronic environment creates less paper”. Fiona Carine, Robina McCarthy and Jim Warren, presenting the negative case, narrowly defeated Meredith Yarnin, Malcolm Pradhan and Darren Sonter who presented the affirmative case.

The Conference Organising Committee

Jane Brock
Tanya Drake Co-convenor
Andrea Smart
Kerran Storey HIMAA Office Liaison
Anita Walker
Lesley Ward Co-convenor

worked to produce a conference that was informative and interesting, and were generously assisted by many other volunteers.

13th International Health Records Congress

The third year of the Congress Organising Committee has been a busy one. Capably led by its Chair and Congress Convenor, Josephine Raw, the Committee began the year by reviewing the project plan and timeline to guide activities over the 18-month period leading up to and including the Congress in October 2000. This followed a special meeting in July 1999 involving representatives of HIMAA Board, national office and the Congress Committee to discuss various options for the successful continuation of the Congress’ organisation. It was concluded that the task of organising an international Congress is more complex and has a broader scope than was previously recognised.
Consequently, organisational responsibility for the Congress was handed over to the HIMAA national office, working in conjunction with a professional conference organiser engaged to assist with the 1999 HIMAA national conference in Adelaide. An advisory committee was established to provide professional input into the program and associated areas. The HIMAA Board adopted this new structure at their meeting on 30 July 1999, formally replacing the previous arrangements.

Subsequent events led to a further change following the Adelaide conference. For the latter half of this year there has been no input from a professional conference organiser. This has meant that the burden of organisation has returned to the Congress Organising Committee and staff of the national office. HIMAA Corporate Relations Officer, Kerran Storey has managed the role of IFHRO Secretariat admirably, advised by Executive Officer, Andrey Zheluk. HIMAA Board representative, Kathryn Baxter has provided invaluable support to the Committee.

An exciting program is planned which will demonstrate a diverse range of health information and related topics. Organisers were gratified by the response to the call for papers. Work has continued to refine and shape the program and is a credit to Cathy Balding, Val Thiessen and the program subcommittee.

The Organising Committee looks forward to the culmination of several years’ work when we will welcome Australian and international colleagues to Melbourne in October 2000.

Education Committee

There have been some changes to the membership of the Education Committee during the year.

- Fiona Carine resigned as Chair
- Helen Cooper accepted nomination as Chair
- Tracey Kemp resigned
- Kara Graser resigned as Manager of HIMAA Education Services and from the Committee
- Ross Fear joined the Committee as Manager HIMAA Education Services.

The Committee gratefully acknowledges the significant contribution made by the out-going members. Tracey Kemp and Fiona Carine are acknowledged for their exceptional commitment to the development of the draft document Competencies for entry-level health information managers. The Committee also thanks Minutes Secretary Robyn Pooni for her continued support.

Competencies for entry-level health information managers

A draft document Competencies for entry-level health information managers was reviewed at a forum during the 20th HIMAA Conference in Adelaide, October 1999.

This document and a project outline were subsequently submitted to the HIMAA Board.

The document’s progress was delayed whilst copyright permission was sought from the AHIMA. Permission was granted and the project is now a primary focus of the Education Committee.

Some Members of the 13th Health Records Congress Organising Committee
L-R: Angela Boal, Cathy Balding, Kerran Storey, Jo Raw
HIM course accreditation program

During 1999–2000 the Education Committee surveyed all Australian educational programs for health information managers for accreditation. All programs were subsequently re-accredited until October 2003. All programs now share the same accreditation cycle. It is anticipated that the accreditation process will be further refined once the Competencies document is completed.

The accreditation process identified the following issues:

- significant variations between and within programs regarding course/subject evaluations were noted
- universities are to be encouraged to provide staff development and research opportunities
- there has been a great improvement in library, computing and other resources in all universities surveyed
- Course Advisory Committees should meet within deemed periods in the terms of reference
- there are variations in the number and composition of university staff in HIM programs
- HIMAA and the universities need to collaborate to develop the marketing and promotion of HIM programs.

Program accreditation is a significant task and the Committee thanks those university staff who completed the accreditation survey documents.

Editorial Board

The past year has been a particularly challenging one for the Editorial Board. Ann Jones resigned as the Manager, Publication Services in October 1999. Since then we have functioned without the services of a Managing Editor. The necessary tasks have been allocated to the Editor, members of the Editorial Board and State Liaison Officers. Editor, Kerin Robinson, has performed brilliantly keeping the wheels turning. Many thanks Kerin.

The year saw a heightened concern about the financial aspects of producing the Journal. Financial considerations delayed the production of some issues this year. In March, a teleconference was held between the Editorial Board and the Board of HIMAA to discuss these issues.

We are actively seeking ways to reduce the costs and increase the revenue of the Journal. In particular we are exploring ways of reducing production costs through electronic publishing using the Internet. A planned and well managed approach to this is needed to ensure that we do not disadvantage HIMAA members who do not have access to receive an electronic version of the Journal. Simultaneously, we are working to increase income through advertising, sponsorship, and subscription.

Despite these problems, the Journal continued to meet our goal of four issues per volume and featured many high quality original articles as well as the regular columns and reports from the HIMAA and its Branches. The approach of using issue editors has continued and many thanks go to them and to all our contributors.

During 1999–2000 the Editorial Board met five times via teleconference.

Thanks to all contributors, Editorial Board members, State Liaison Officers and HIMAA staff for your ideas, time and effort.
New South Wales Branch

The business planning process adopted by several previous NSW Branch Executive Committees continued to assist the 1999–2000 Executive to focus Branch activities for the year. The 1999–2000 Business Plan goals were substantially achieved and included:

- improved effectiveness of Branch Committee structures, roles and functions
- increased membership base in New South Wales
- improved communication of Branch activities to members
- provision of opportunities for members to establish professional and social networks within the Branch
- improved awareness of the profession; enhancement of our professional profile within the health industry; assisted marketing of profession as a career option; assisted with strategies to increase membership
- provision of support to new graduates from the University of Sydney School of HIM in their first year of work
- provision of continuing education activities responsive to members’ needs
- development of benchmarks for generic processes or services of medical record departments
- provision of medico-legal information relevant to members’ needs
- increase of involvement of rural HIMs in Branch activities in communication and health information management issues
- increased the profile of the Small and Private Hospital Special Interest Group and raised private sector issues in appropriate forums.

Two successful continuing education seminars were held in the Auditorium of the Education Centre at Westmead Hospital in Sydney. The seminar on 3 December 1999 featured a diverse range of topics including medical litigation trends, data linkage, negotiating skills and HIM career roles. 3M Health Information Systems sponsored a lucky door prize and the post seminar drinks for the 131 registrants.

The seminar program for the session held on 13 March 2000, incorporated clinical, health record retention and technology updates. The event was attended by 167 registrants and was sponsored by Tower Technology which hosted the post-seminar drinks. The seminar was held in conjunction with the NSW Branch’s Third Annual General Meeting. Surveys of registrants at both seminars revealed extremely positive feedback.

During 1999–2000, the Branch was represented on external committees:

- NSW Department of Health Coding Advisory Committee
- NSW Department of Health Patient Data Suppliers Advisory Committee
- NSW Department of Health Information Privacy Steering Committee
- NSW Department of Health Community Health Information Systems Steering Committee
- University of Sydney External Advisory Committee for the School of HIM.

Victorian Branch

The Victorian Branch has continued to provide a range of activities and services to our members during 1999–2000. The Victorian Branch Executive committee, supported by the Education and Information and Events sub-committees, have worked to provide a number of new initiatives and improvements to existing membership services.

Three seminars were held with topics including:

- clinical coding updates
- electronic health records
- information technology
- leadership strategies
- management issues.

The Education Subcommittee adopted a new focus for 2000 following the results of a randomised survey of Victorian hospitals. The outcome was the development of an HIM educational program tailored for different levels of experience and interests. The initial response to the new education program has been very positive with increasing attendance figures.

In November 1999 the Branch celebrated the fiftieth anniversary of the HIMAA in Victoria at Rydges Hotel in Melbourne. Approximately 70 past and present health information managers attended a cocktail party to celebrate this landmark event. Our special guests for the evening were two members of the first class for medical record librarians, Gwen Thomas and Margaret McDonald.
The annual Victorian Branch dinner was held in May 2000 and attracted 100 guests. Diversified Dictation Systems were sponsors for the second consecutive year. Thirty-six new graduates were welcomed to the profession. Sandra Grace was awarded the 1999 HIMAA -- Victorian Branch Prize, the Recall Award and the NCCH Clinical Classification award.

In April 2000, the inaugural meeting of the Health Informatics Forum was held. The Forum was established by the Victorian Branch for those with interest in information technology in health care and provides members with opportunities to share experiences, expertise and knowledge about electronic health records. The group meets bi-monthly and has established an electronic communication network to keep all interested members up to date with the latest developments and news.

An industrial relations survey conducted in the latter half of the previous financial year was reported to members in the Branch’s quarterly newsletter Dataline. The analysed data was also made available to the Australian Health Professionals Association (AHPA) executive. The results of the survey provided additional support for the AHPA to include a Grade 3 HIM classification into their wage claim, which was successfully negotiated in November 1999.

The Information and Events sub-committee continued to publish Dataline and organise informal social gatherings for members. Contributions to Dataline have increased and several feature articles have been published over the past year.

Queensland Branch

During 1999-2000 the emphasis of the Executive of the Queensland Branch has been to provide members with value for their membership.

Major initiatives included:
- re-establishment of the Private Sector Group
- regular involvement with Queensland University of Technology via presentations to students by members of the HIM profession, membership of the HIM Course Advisory Committee, bestowing of student awards and hosting graduation celebrations
- review of the process for joining and renewing membership
- re-formation of the Education Subcommittee.

The Branch was once again busy throughout the year with a range of activities, both social and educational. HIMAA(Q) ran a successful Clinical Advancement Seminar in May at Ipswich Hospital which was attended by HIMs from all over south-east Queensland.

As an objective of the Branch, the needs of rural and isolated members were addressed at the Tower Technology presentation which was videotaped to allow wide dissemination of information to all members. Further expansion of opportunities to participate in Branch activities will continue into next year.

The regular newsletter Progress Notes was an important means of communication among members as were the regularly broadcast emails providing details of upcoming events and employment opportunities.

The Mentor Program for final year HIM students and new graduates from QUT continued to operate successfully with the Branch holding a number of events to introduce and encourage relationship building between mentors and mentees.

The securing of sponsors for most activities has provided added value to members through exposure to sponsors' products and services and lowered prices for participation.

Western Australian Branch

During 1999-2000, the Western Australian (WA) Branch has been actively promoting our profession. One of the major goals for the year was to put the Branch in a good financial situation to enable provision of professional development seminars for members. This goal was achieved. Membership also increased.

Four sponsorships were secured: iSoft, Tower Technology, CompuStor and Preferred Print. Sponsors have contributed financially and assisted in professional development seminars.

Highlights include:
- a breakfast seminar was conducted in July 1999, with guest speaker Dr Penny Flett (Business Woman of the Year)
- an electronic health records education seminar was conducted featuring technology, HIM and legal presenters
• in December 1999 guest speaker Dr Dianne Davies from the Metropolitan Health Service Board (MHSB) provided an overview of clinical streaming changes to the WA Public Health System
• in February 2000 the Annual Graduation Dinner was held at the Broadwater Resort Hotel in South Perth. Joy Smith, HIMAA President was guest speaker
• the AGM was held in May 2000
• a wine and cheese tasting was held in May 2000 which provided an opportunity for members and sponsors to meet the new board members
• In June 2000, iSoft demonstrated their PIMS products.

South Australian Branch
The South Australian (SA) Branch held four general meetings during 1999–2000.

Office bearers for 1999–2000: Andrea Smart
President
Peter Jankowski
Senior Vice President
Anita Walker
Vice President
Robyn Pooni
Honorary Treasurer
Tanya Drake
Secretary
Andrew Coshan
Journal Liaison Officer
Fiona Carine
Continuing Education Facilitator
Fiona Carine
Branch Representative OACIS Steering Committee

Meetings were held in August and December 1999, March and June 2000.

The Branch’s continuing education program continues to be an integral part of Branch meetings. Continuing education session topics included:
• Coach and colleague: helping staff step-up into supervisory and middle management roles
• OACIS project (presented by Dr Scott Germann)
• electronic health record trends (presented by Tower Technology)
• OACIS Steering Committee
• HIM competency standards.

The 20th HIMAA Conference was held in Adelaide during October 1999. The Branch would like to thank the conference committee for their hard work and dedication which helped ensure the success of the 20th HIMAA Conference.

Australian Capital Territory Branch
Membership of the ACT Branch has remained steady and meeting attendance rates have been good throughout the year. The Branch meets every second month and the meetings continue to provide an excellent forum to discuss various health information issues and challenges in the ACT.

HIMAA(ACT) welcomed several newly graduated members to the ACT who have taken on active roles in the new Board for 2000–2001.

Guest speakers at Branch Meetings have included representatives from the ACT Department of Health discussing the ACT PMI and Health Information Network Project.

A payment plan for Membership Fees was commenced to allow members to make contributions spread over the financial year instead of a lump sum annually.

Tasmanian Branch
The activity at the Tasmanian Branch has increased in recent times.

The Branch and its members continue to promote health information management as a career option in high schools throughout the state. Placements for students seeking work experience is also promoted and provided.

Paige Polley resigned all three Executive roles after having maintained them for nearly two years. The Branch wishes to thank Paige for her commitment and dedication.

At the Annual General Meeting in June 2000, a new Executive was elected:

Yvonne Daniels  President
Virginia Kalma  Treasurer
Kirstie Mountain  Secretary
COMMITTEES AND REPRESENTATIVES

The Board of Directors and the Executive Officer wish to acknowledge the contributions made by members who freely give their time and expertise to represent the Association.

Board of Directors

Joy Smith  President
Kathryn Baxter  Vice President
Janine Cassidy  Member
Janelle Craig  Retired as President, October 1999
Linda Fletcher  Member
Sam Gentile  Honorary Treasurer
Julie Gofton  Retired as Member, October 1999
Tahnee Maker  Member
Andrea Pryde  Retired as Member, October 1999
Lucianne Vagg  Member
Anita Walker  Member

Jennifer Nicol  Queensland University of Technology
Robyn Pooni  Minute Secretary
Barbara Postle  Curtin University of Technology
Kerin Robinson  La Trobe University
Alexandra Toth  HIMAA

Education Services Advisory Committee

Janine Carter  Chair
Ross Fear  Manager HIMAA Education Services, from March 2000
Wendy Foster  External Representative
Jennifer Schofield  External Representative, resigned October 1999
Kara Graser  Manager HIMAA Education Services, resigned October 1999
Tracey Kemp  State Branches, resigned November 1999
Lyn Lehmann  CCSA
Joy Smith  HIMAA Board

Editorial Board

Prof Beth Reid  Chair
A/Prof Rosemary Roberts  Member
Kerin Robinson  Editor
Angela Cook  Member
Janine Cassidy  HIMAA Board Representative
Ann Jones  Managing Editor
Andrey Zheluk  Executive Officer, ex officio

Branch Presidents at 30 June 2000

Mary-Ellen Vidgen  New South Wales
Debbie Abbott  Queensland
Denise Crowe  Australian Capital Territory
Jackie McLeod  Victoria
Paige Polley  Tasmania
Andrea Smart  South Australia
Lynette Leslie  Western Australia

Education Committee

Fiona Carine  Chair, resigned October 1999
Joanne Callen  University of Sydney
Helen Cooper  HIMAA
Ross Fear  Chair from October 1999
Kara Graser  Manager HIMAA
Tracey Kemp  Manager, resigned October 1999

Andrey Zheluk  HIMAA
Journal Branch Liaison Officers

Sophia Cassimatis  
New South Wales

Alexandra Toth  
Victoria

Erin McDonald  
Queensland

Andrew Coshan  
South Australia

Barbara Postle  
Western Australia

Kirstie Mountain  
Tasmania

Lucianne Vagg  
Australian Capital Territory

Australian Director: IFHRO

Sue Walker

OTEN Course Liaison Officer

Susan Forsyth

Health Professionals Council of Australia

Sam Gentile

ASA Committee IT/14 (Health Informatics)

Elizabeth Moss

ASA Committee IT/21 (Records Management)

Janine Carter

ASA Committee HE/5/1 (Personal Medical Information Devices)

Robina McCarthy

ASA Committee HE/5/2 (Medical Records)

Jane Dimond

Clinical Coders’ Society of Australia

Tahnee Maker

Coding Standards Advisory Committee

Carmel Cheney

Management Advisory Committee, National Centre for Classification in Health

Andrea Pryde  
HIMAA Board  
resigned October 1999

Joy Smith  
HIMAA Board  
from October 1999

Convenors, 20th Conference of the HIMAA

Lesley Ward and Tanya Drake

Chair 13th International Health Records Congress (2000) Committee

Josephine Raw

HIMAA staff at 30 June 2000

Carolyn Allison  
Education Officer

Carmel Cheney  
Education Officer

Philida Chew  
Accountant  
Maternity leave until October 1999

Ross Fear  
Manager  
Education Services  
Commenced March 2000

Kara Graser  
Manager  
Education Services  
August 1999–October 1999

Patricia Hyde  
Accountant’s Assistant

Ann Jones  
Manager  
Publication Services  
Resigned October 1999

Denise Johnstone  
Administrative Officer

Melinda Lewis  
Education Officer  
Maternity leave until November 1999  
Resigned December 1999

John Mulvaney  
Accountant  
Contract expired October 1999

Toni Patterson  
Education Officer

Kerran Storey  
Corporate Relations Officer

Shashi Subbaramiah  
Administrative Assistant

Kevin Trinh  
IT Support

Joanne Williams  
Education Services

Andrey Zheluk  
Executive Officer

Your directors present their financial report on the company for the financial year ended 30 June, 2000.

Directors
The names of directors in office at any time during or since the end of the financial year are:

Ms J Smith
Ms K Baxter
Mr S Gentile
Ms J Cassidy
Ms A Walker
Ms L Fletcher (appointed 21 October 1999)
Ms T Maker (appointed 21 October 1999)
Ms L Vagg (appointed 21 October 1999)
Ms A Pryde (term expired 21 October 1999)
Ms J Gofton (term expired 21 October 1999)
Ms J Craig (term expired 21 October 1999)

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

Trading result
The deficit of the company for the financial year amounted to $(137,161).

Review of operations
A review of the operations of the company during the financial year and the results of those operations is as follows:

During the year, the company continued to engage in its principal activity, the results of which are disclosed in the attached financial statements.

Significant changes in state of affairs
No significant changes in the state of affairs of the company occurred during the financial year.

Principal activities
The principal activities of the company during the financial year were that of promoting the health information management profession and protecting and advancing the interests of the Health Information Managers in Australia Limited. The activities included the publication of a journal, books and other resource materials and provision of education to members of the profession and general public in disease classification and medical technology. All of these activities were an attempt to improve the standards of health related data in Australia. No significant change in the nature of these activities occurred during the year.

After balance date events
No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the company, the results of those operations, or the state of affairs of the company in future financial years.

Likely developments
The company expects to maintain the present status and level of operations and hence there are no likely developments in the entity's operations.

Environmental issues
The company's operations are not regulated by any significant environmental regulation under a law of the Commonwealth or of a State or Territory.

Information on directors

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Qualifications</th>
<th>Experience</th>
<th>Meetings Attended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ms J Smith</td>
<td>President</td>
<td>BBus (Health Admin MRA)</td>
<td>Lecturer, School of Public Health, Queensland University of Technology</td>
<td>10 of 10</td>
</tr>
<tr>
<td>Ms K Baxter</td>
<td>Vice President</td>
<td>Ass. Dip.(M RA), BA ppSc(M RA)</td>
<td>Project Leader – Information Systems, Southern Healthcare Network</td>
<td>8 of 10</td>
</tr>
<tr>
<td>Mr S Gentile</td>
<td>Honorary Treasurer</td>
<td>BA ppSc(M RA), Grad.Dip. Health Admin. AFCHSE</td>
<td>Clinical Support Specialist, 3M Australia</td>
<td>8 of 10</td>
</tr>
<tr>
<td>Ms J Cassidy</td>
<td>Vice President</td>
<td>BAppSc(Health Information Management)</td>
<td>Health Information Manager, Alice Springs Hospital</td>
<td>10 of 10</td>
</tr>
</tbody>
</table>
### Indemnification of officer or auditor

During or since the end of the financial year, the company has given indemnity or entered an agreement to indemnify, or paid or agreed to pay insurance premiums as follows:

The company has paid premiums to insure each of the directors against liabilities for costs and expenses incurred by them in defending any legal proceedings arising out of their conduct while acting in the capacity of director of the company, other than conduct involving a wilful breach of duty in relation to the company. The amount of the premium was $3,098.94.

### Proceedings on behalf of the company

No person has applied for leave of Court to bring proceedings on behalf of the company or intervene in any proceedings to which the company is a party for the purpose of taking responsibility on behalf of the company for all or any part of those proceedings. The company was not a party to any such proceedings during the year.

Signed in accordance with a resolution of the directors:

- **Joy Smith**
- **K Baxter**

**JOY SMITH**
**K BAXTER**
**PRESIDENT**
**DIRECTOR**

Dated this 23rd day of August 2000

---

<table>
<thead>
<tr>
<th>Ms A Walker</th>
<th>Board Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qualifications</td>
<td>BM RA</td>
</tr>
<tr>
<td>Experience</td>
<td>Manager Patient Information and Casemix Services, Repatriation General Hospital Adelaide; Manager Patient Information Services, Women’s and Children's Hospital Adelaide.</td>
</tr>
<tr>
<td>Meetings Attended</td>
<td>8 of 10</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Ms L Fletcher</th>
<th>Board Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qualifications</td>
<td>BAppSci(MRA)</td>
</tr>
<tr>
<td>Experience</td>
<td>Patient Information Management Advisor, Auckland Healthcare</td>
</tr>
<tr>
<td>Meetings Attended</td>
<td>6 of 7</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Ms T Maker</th>
<th>Board Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qualifications</td>
<td>BBus(Health Information Management)</td>
</tr>
<tr>
<td>Experience</td>
<td>Senior Classifications Officer, NCCH Brisbane; Senior Health Information Manager, Caboolture Hospital.</td>
</tr>
<tr>
<td>Meetings Attended</td>
<td>6 of 7</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Ms L Vagg</th>
<th>Board Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qualifications</td>
<td>BHIM</td>
</tr>
<tr>
<td>Experience</td>
<td>Data Analyst, Patient Morbidity and Services, Australian Institute of Health and Welfare.</td>
</tr>
<tr>
<td>Meetings Attended</td>
<td>6 of 7</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Ms A Pryde</th>
<th>Board Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qualifications</td>
<td>BBus(Health Admin – MRA)</td>
</tr>
<tr>
<td>Experience</td>
<td>Health Information Manager, Canberra Hospital.</td>
</tr>
<tr>
<td>Meetings Attended</td>
<td>3 of 3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Ms J Gofton</th>
<th>Immediate past treasurer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qualifications</td>
<td>AssDip(MRA), Management Certificate (HRM), Management Certificate (Change Management)</td>
</tr>
<tr>
<td>Experience</td>
<td>Head of Department, Patient Information Management Services, King Edward &amp; Princess Margaret Hospitals</td>
</tr>
<tr>
<td>Meetings Attended</td>
<td>3 of 3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Ms J Craig</th>
<th>Immediate past president</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qualifications</td>
<td>AssDip(MRA), BAppSci(MRA), MComm</td>
</tr>
<tr>
<td>Experience</td>
<td>Lecturer, The University of Sydney</td>
</tr>
<tr>
<td>Meetings Attended</td>
<td>3 of 3</td>
</tr>
</tbody>
</table>
### Statement of Movement in Accumulated Funds
For the year ended 30 June, 2000

<table>
<thead>
<tr>
<th>Note</th>
<th>2000</th>
<th>1999</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating surplus (deficit) before abnormal items and income tax</td>
<td>2,3 (142,071)</td>
<td>31,571</td>
</tr>
<tr>
<td>Abnormal items</td>
<td>4 4,910</td>
<td>-</td>
</tr>
<tr>
<td>Operating surplus (deficit) before income tax</td>
<td>2,3 (137,161)</td>
<td>31,571</td>
</tr>
<tr>
<td>Income tax attributable to operating surplus (deficit)</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Operating surplus(deficit) after income tax</td>
<td>(137,161)</td>
<td>31,571</td>
</tr>
<tr>
<td>Accumulated surplus at the beginning of the financial year</td>
<td>66,239</td>
<td>34,668</td>
</tr>
<tr>
<td>Total available</td>
<td>(70,922)</td>
<td>66,239</td>
</tr>
<tr>
<td>Accumulated surplus/(accumulated deficit) at the end of the financial year</td>
<td>(70,922)</td>
<td>66,239</td>
</tr>
</tbody>
</table>

The accompanying notes form part of these financial statements.
## Balance Sheet

As at 30 June, 2000

<table>
<thead>
<tr>
<th>Note</th>
<th>2000</th>
<th>1999</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td><strong>CURRENT ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash</td>
<td>6</td>
<td>105,433</td>
</tr>
<tr>
<td>Receivables</td>
<td>7</td>
<td>63,822</td>
</tr>
<tr>
<td>Investments</td>
<td>9</td>
<td>35,000</td>
</tr>
<tr>
<td>Other</td>
<td>8</td>
<td>72,755</td>
</tr>
<tr>
<td><strong>TOTAL CURRENT ASSETS</strong></td>
<td></td>
<td>277,010</td>
</tr>
<tr>
<td><strong>NON-CURRENT ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property, plant and equipment</td>
<td>10</td>
<td>17,130</td>
</tr>
<tr>
<td><strong>TOTAL NON-CURRENT ASSETS</strong></td>
<td></td>
<td>17,130</td>
</tr>
<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td></td>
<td>294,140</td>
</tr>
<tr>
<td><strong>CURRENT LIABILITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts payable</td>
<td>11</td>
<td>88,907</td>
</tr>
<tr>
<td>Borrowings</td>
<td>12</td>
<td>-</td>
</tr>
<tr>
<td>Provisions</td>
<td>13</td>
<td>10,811</td>
</tr>
<tr>
<td>Other</td>
<td>14</td>
<td>265,344</td>
</tr>
<tr>
<td><strong>TOTAL CURRENT LIABILITIES</strong></td>
<td></td>
<td>365,062</td>
</tr>
<tr>
<td><strong>TOTAL LIABILITIES</strong></td>
<td></td>
<td>365,062</td>
</tr>
<tr>
<td><strong>NET ASSETS</strong></td>
<td></td>
<td>(70,922)</td>
</tr>
<tr>
<td><strong>EQUITY</strong></td>
<td>15</td>
<td></td>
</tr>
<tr>
<td>Retained profits/(accumulated losses)</td>
<td>(70,922)</td>
<td>66,239</td>
</tr>
<tr>
<td><strong>TOTAL EQUITY</strong></td>
<td>(70,922)</td>
<td>66,239</td>
</tr>
</tbody>
</table>

The accompanying notes form part of these financial statements.
Statement of Cash Flows
For the year ended 30 June, 2000

<table>
<thead>
<tr>
<th>Note</th>
<th>2000</th>
<th>1999</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td><strong>CASH FLOW FROM OPERATING ACTIVITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Receipts from members, sale of publications and operating activities</td>
<td>497,855</td>
<td>664,367</td>
</tr>
<tr>
<td>Operating grant receipts</td>
<td>20,000</td>
<td>81,000</td>
</tr>
<tr>
<td>Payments to suppliers and employees</td>
<td>(574,415)</td>
<td>(620,401)</td>
</tr>
<tr>
<td>Interest received</td>
<td>4,639</td>
<td>6,955</td>
</tr>
<tr>
<td>Borrowing costs</td>
<td>(527)</td>
<td>-</td>
</tr>
<tr>
<td>Net cash provided by/(used in) operating activities</td>
<td>17 (b)</td>
<td>(52,448)</td>
</tr>
</tbody>
</table>

| **CASH FLOW FROM INVESTING ACTIVITIES** |        |        |
| Payment for property, plant and equipment | (5,150) | (16,339) |
| (Payment for investments)/Proceeds from investments | 30,000 | (65,000) |
| Net cash provided by/(used in) investing activities | 24,850 | (81,339) |

Net increase/(decrease) in cash held | (27,598) | 50,582 |
Cash at beginning of financial year | 133,030 | 82,449 |
Cash at end of financial year | 17 (a) | 105,432 | 133,031 |

The accompanying notes form part of these financial statements.
1. Statement of significant accounting policies

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Urgent Issues Group Consensus Views and other authoritative pronouncements of the Australian Accounting Standards Board and the Corporations Law. The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets.

Cost is based on the fair values of the consideration given in exchange for assets. The accounting policies have been consistently applied, unless otherwise stated.

The following is a summary of the material accounting policies adopted by the company in the preparation of the financial report.

(a) Property, Plant and Equipment

Property, plant and equipment are carried at cost or at independent or directors' valuation, less where applicable, any accumulated depreciation or amortisation. The carrying amount of property, plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from those assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets employment and subsequent disposal. The expected net cash flows have not been discounted to present values in determining recoverable amounts.

The depreciable amount of all fixed assets including buildings and capitalised leased assets, but excluding freehold land, are depreciated over their estimated useful lives to the company commencing from the time the asset is held ready for use. Properties held for investment purposes are not subject to a depreciation charge. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of assets are:

<table>
<thead>
<tr>
<th>Class of fixed asset</th>
<th>Depreciation rates</th>
<th>Depreciation basis</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plant and equipment</td>
<td>13–40 %</td>
<td>Straight Line</td>
</tr>
</tbody>
</table>

(b) Employee Entitlements

Provision is made for the company's liability for employee entitlements arising from services rendered by employees to balance date. Employee entitlements expected to be settled within one year together with entitlements arising from wages and salaries, annual leave and sick leave which will be settled after one year, have been measured at their nominal amount. Other employee entitlements payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those entitlements. Contributions are made by the company to an employee superannuation fund and are charged as expenses when incurred.
FINANCIAL STATEMENTS
Health Information Management Association Of Australia Limited (A Company Limited By Guarantee) Acn 008 451 910

Notes to the Accounts for the year ended 30 June, 2000

(c) Cash
For the purposes of the statement of cash flows, cash included cash on hand and at call deposits with banks or financial institutions, investments in money market instruments maturing within less than two months and net of bank overdrafts.

(d) Going Concern
Notwithstanding the deficiency of net assets, the financial report has been prepared on a going concern basis as the directors of the Association have received advanced receipts for IFHRO’s Congress, education courses and special project. These amounts are included in the financial statements as a liability under the heading "deferred income" and will be brought to account as income in the next financial year;

(e) Revenue
Revenue from the rendering of a service is recognised upon the delivery of the service. Membership income is recognised when received. Revenue from conferences and seminars is recognised when the conference has been conducted. Education income is brought to account over the period which the education course is conducted. The income in relation to uncompleted education courses and seminars/conferences are deferred and disclosed as a liability in the balance sheet. Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets. Dividend revenue is recognised when the right to receive a dividend has been established. Dividends received from associates are accounted for in accordance with the equity method of accounting. Other revenue is recognised when the right to receive the revenue has been established.

(f) Income Tax
As advised by the Deputy Commissioner of Taxation the Health Information Management Association of Australia is exempt from income tax under Section 23(e) of the Income Tax Assessment Act.

(g) Investments
Investments in debentures are carried forward at the lower of cost and recoverable amount.

The accompanying notes form part of these financial statements.
2. Operating Result

Operating surplus/(deficit) before abnormal items and income tax has been determined after:

(a) Charging as expenses:
   Borrowing costs:
      other persons 527
   Movements in provisions
   Depreciation of:
      Plant and equipment 17,298 20,601
   Other:
      employee entitlements (2,447) 1,609
   Net expense resulting from movement in provisions 14,851 22,210
   Remuneration of the auditors for:
      audit services 1,804 3,100
      other services - 688

(b) Crediting as income:
   Interest from:
      other persons 4,639 6,955

3. Revenue

Operating activities
   Membership subscriptions 125,362 133,020
   Advertising and journal subscriptions 11,753 14,305
   Conference and seminars 107,297 141,402
   Resource centre sales 8,337 19,438
   Education sales and courses 249,926 309,997
   Sponsorship 39,526 6,955
   Interest 4,639 6,955
   Other revenue 36,126 103,550
   Total revenue 582,966 735,622

4. Abnormal Items

(a) Revenue:
   Transfer in/out of State Branches funds 4,910
   TOTAL ABNORMAL ITEMS AFTER INCOME TAX 4,910
   TOTAL ABNORMAL ITEMS BEFORE INCOME TAX 4,910

The accompanying notes form part of these financial statements.
5. Remuneration And Retirement Benefits

(a) Directors’ remuneration

Income paid or payable to all directors of the company by the company and any related parties

NIL

Number of directors whose income from the company or any related parties was within the following bands:

$0–$0

11

The names of directors who have held office during the financial year are:

Ms J Smith
Ms K Baxter
Mr S Gentile
Ms J Cassidy
Ms A Walker
Ms L Fletcher (appointed 21 October 1999)
Ms T Maker (appointed 21 October 1999)
Ms L Vagg (appointed 21 October 1999)
Ms A Pryde (term expired 21 October 1999)
Ms J Gofton (term expired 21 October 1999)
Ms J Craig (term expired 21 October 1999)

Directors are partially reimbursed for out of pocket expenses incurred in the performance of their duties in attendance of directors meetings. The directors receive no other benefits.

6. Cash

Cash on hand

1,323

1,143

Cash at bank

52,849

19,991

Deposits at call

51,261

117,870

105,433

139,004

7. Receivables

CURRENT

Trade debtors

62,274

1,802

Other debtors

1,548

625

63,822

2,427

The accompanying notes form part of these financial statements.
### Notes to the Accounts for the year ended 30 June, 2000

<table>
<thead>
<tr>
<th>Note</th>
<th>2000</th>
<th>1999</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

#### 8. Other Assets

**CURRENT**
Prepayments

<table>
<thead>
<tr>
<th>Note</th>
<th>2000</th>
<th>1999</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>72,755</td>
<td>33,518</td>
</tr>
</tbody>
</table>

#### 9. Investments

**CURRENT**
Other current investments

<table>
<thead>
<tr>
<th>Note</th>
<th>2000</th>
<th>1999</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>35,000</td>
<td>65,000</td>
</tr>
</tbody>
</table>

#### 10. Property, Plant And Equipment

**PLANT AND EQUIPMENT**
(a) Plant and equipment
   - At cost
   - Less: accumulated depreciation

<table>
<thead>
<tr>
<th>Note</th>
<th>2000</th>
<th>1999</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>141,766</td>
<td>147,845</td>
</tr>
<tr>
<td></td>
<td>(124,636)</td>
<td>(118,567)</td>
</tr>
<tr>
<td></td>
<td>17,130</td>
<td>29,278</td>
</tr>
</tbody>
</table>

#### 11. Accounts Payable

**CURRENT**
Unsecured liabilities
Trade creditors

<table>
<thead>
<tr>
<th>Note</th>
<th>2000</th>
<th>1999</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>88,907</td>
<td>78,324</td>
</tr>
</tbody>
</table>

#### 12. Borrowings

**CURRENT**
Unsecured liabilities
Bank overdrafts

<table>
<thead>
<tr>
<th>Note</th>
<th>2000</th>
<th>1999</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>-</td>
<td>5,974</td>
</tr>
</tbody>
</table>


**CURRENT**
Employee entitlements (a)
(a) Aggregate employee entitlements liability

<table>
<thead>
<tr>
<th>Note</th>
<th>2000</th>
<th>1999</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>10,811</td>
<td>13,257</td>
</tr>
<tr>
<td></td>
<td>10,811</td>
<td>13,257</td>
</tr>
</tbody>
</table>
14. Other Liabilities

**CURRENT**
Deferred income  
265,344  
105,433

15. Members’ Guarantee
The company is limited by guarantee. If the company is wound up, the Constitution states that each member is required to contribute a maximum of $20 each towards meeting any outstanding obligations of the company.

16. Segment Reporting
The company promotes the health information management profession within Australia.

17. Cash Flow Information
(a) Reconciliation of cash
Cash at the end of the financial year as shown in the statements of cash flows is reconciled to the related items in the balance sheet as follows:
- Cash on hand
  - 2000: 1,323  
  - 1999: 1,143
- Cash at bank
  - 2000: 52,849  
  - 1999: 19,991
- At call deposits with financial institutions
  - 2000: 51,261  
  - 1999: 117,870
- Bank overdrafts
  - 2000: -  
  - 1999: (5,974)

Sum:
105,433  
133,030

(b) Reconciliation of cash flow from operations with operating profit after income tax
- Operating profit (loss) after income tax
  - 2000: (137,161)  
  - 1999: 31,571
- Non-cash flows in operating profit
  - Depreciation
    - 2000: 17,298  
    - 1999: 20,601
  - Charges to provisions
    - 2000: (2,447)  
    - 1999: 1,609
- Changes in assets and liabilities
  - (Increase)/decrease in trade and term debtors
    - 2000: (60,472)  
    - 1999: 16,700
  - Increase in prepayments and other current assets
    - 2000: (40,160)  
    - 1999: (29,814)
  - Increase in trade creditors and accruals
    - 2000: 170,494  
    - 1999: 91,254

Sum:
Cash flows from operations
52,448  
131,921
The directors of the company declare that:

1. The financial statements and notes, as set out on pages 4 to 12:
   (a) comply with Accounting Standards and the Corporations Law; and
   (b) give a true and fair view of the company’s financial position as at 30 June, 2000 and its performance for the financial year ended on that date.

2. In the directors opinion there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the directors.

JOY SMITH  
PRESIDENT

K BAXTER  
DIRECTOR

Dated this 23rd day of August 2000
INDEPENDENT AUDIT REPORT

TO THE MEMBERS OF
HEALTH INFORMATION MANAGEMENT ASSOCIATION OF AUSTRALIA LIMITED
(A COMPANY LIMITED BY GUARANTEE)

Scope
We have audited the financial report of Health Information Management Association of Australia Limited
(A Company Limited By Guarantee) for the financial year ended 30 June, 2000 comprising the Directors’
Declaration, Profit and Loss Statement, Balance Sheet, Statement of Cash Flows and notes to the financial
statements. The company’s directors are responsible for the financial report. We have conducted an independent
audit of this financial report in order to express an opinion on it to the members of the company.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance
whether the financial report is free of material misstatement. Our procedures included examination, on a test basis,
of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting
policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether,
in all material respects, the financial report is presented fairly in accordance with Accounting Standards and other
mandatory professional reporting requirements and statutory requirements so as to present a view which is
consistent with our understanding of the company’s financial position and performance as represented by the
results of their operations and their cash flows.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion
In our opinion, the financial report of Health Information Management Association of Australia Limited
(A Company Limited By Guarantee) is in accordance with:
(a) the Corporations Law, including:
    (i) giving a true and fair view of the company’s financial position as at 30 June,
        2000 and of its performance for the financial year ended on that date; and
    (ii) complying with Accounting Standards and the Corporations Regulations; and
(b) other mandatory professional requirements.

WONG & MAYES
SYDNEY
Chartered Accountants

Brian Wheeler
Partner
23 August, 2000
Sydney
DISCLAIMER

TO THE MEMBERS OF
HEALTH INFORMATION MANAGEMENT ASSOCIATION OF AUSTRALIA LIMITED
(A COMPANY LIMITED BY GUARANTEE)

The additional financial data presented on page 36 is in accordance with the books and records of the company which have been subjected to the auditing procedures applied in our statutory audit of the company for the financial year ended 30 June, 2000. It will be appreciated that our statutory audit did not cover all details of the additional financial data. Accordingly, we do not express an opinion on such financial data and we give no warranty of accuracy or reliability in respect of the data provided. Neither the firm nor any member or employee of the firm undertakes responsibility in any way whatsoever to any person (other than Health Information Management Association of Australia Limited (A Company Limited By Guarantee)) in respect of such data, including any errors or omissions therein however caused.

WONG & MAYES
SYDNEY
Chartered Accountants

BRIAN WHEELER
Partner

23 August, 2000
Sydney
## Financial Statements

Health Information Management Association Of Australia Limited (A Company Limited By Guarantee) Acn 008 451 910

### Statement of Operations for the year ended 30 June, 2000

<table>
<thead>
<tr>
<th></th>
<th>2000</th>
<th>1999</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Income</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Membership subscriptions</td>
<td>125,362</td>
<td>133,020</td>
</tr>
<tr>
<td>Education sales and courses</td>
<td>249,926</td>
<td>309,997</td>
</tr>
<tr>
<td>Conferences and seminars</td>
<td>107,297</td>
<td>141,402</td>
</tr>
<tr>
<td>Advertising and journal subscriptions</td>
<td>11,753</td>
<td>14,305</td>
</tr>
<tr>
<td>Resource centre sales</td>
<td>8,337</td>
<td>19,438</td>
</tr>
<tr>
<td>Sponsorship</td>
<td>39,526</td>
<td>22,000</td>
</tr>
<tr>
<td>Other income</td>
<td>11,216</td>
<td>7,505</td>
</tr>
<tr>
<td>Interest</td>
<td>4,639</td>
<td>6,955</td>
</tr>
<tr>
<td>Abnormal income</td>
<td>4,910</td>
<td>-</td>
</tr>
<tr>
<td>Subsidies and grants</td>
<td>20,000</td>
<td>81,000</td>
</tr>
<tr>
<td><strong>TOTAL INCOME</strong></td>
<td>582,966</td>
<td>735,622</td>
</tr>
<tr>
<td><strong>Less Expenses</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounting fees</td>
<td>10,125</td>
<td>21,050</td>
</tr>
<tr>
<td>Advertising</td>
<td>6,428</td>
<td>5,774</td>
</tr>
<tr>
<td>Audit fees</td>
<td>1,804</td>
<td>3,788</td>
</tr>
<tr>
<td>Bank charges</td>
<td>5,414</td>
<td>4,770</td>
</tr>
<tr>
<td>Cleaning</td>
<td>2,137</td>
<td>3,032</td>
</tr>
<tr>
<td>Computer expenses</td>
<td>14,175</td>
<td>17,435</td>
</tr>
<tr>
<td>Consultancy fees</td>
<td>73,748</td>
<td>45,589</td>
</tr>
<tr>
<td>Depreciation</td>
<td>17,298</td>
<td>20,601</td>
</tr>
<tr>
<td>Electricity</td>
<td>-</td>
<td>172</td>
</tr>
<tr>
<td>Entertainment expenses</td>
<td>3,462</td>
<td>2,074</td>
</tr>
<tr>
<td>General expenses</td>
<td>1,877</td>
<td>1,087</td>
</tr>
<tr>
<td>Hire of plant and equipment</td>
<td>1,147</td>
<td>5,162</td>
</tr>
<tr>
<td>Insurance</td>
<td>10,508</td>
<td>4,033</td>
</tr>
<tr>
<td>Interest paid</td>
<td>527</td>
<td>-</td>
</tr>
<tr>
<td>Legal costs</td>
<td>4,167</td>
<td>(1,102)</td>
</tr>
<tr>
<td>Operating expenses</td>
<td>14,535</td>
<td>3,935</td>
</tr>
<tr>
<td>Postage</td>
<td>38,373</td>
<td>35,277</td>
</tr>
<tr>
<td>Printing and stationery</td>
<td>111,397</td>
<td>83,614</td>
</tr>
<tr>
<td>Rates and taxes</td>
<td>1,416</td>
<td>1,200</td>
</tr>
<tr>
<td>Recruitment costs</td>
<td>1,500</td>
<td>10,077</td>
</tr>
<tr>
<td>Registration fees</td>
<td>695</td>
<td>-</td>
</tr>
<tr>
<td>Rent</td>
<td>23,627</td>
<td>23,371</td>
</tr>
<tr>
<td>Repairs and maintenance</td>
<td>1,695</td>
<td>1,606</td>
</tr>
<tr>
<td>Salaries and wages</td>
<td>196,062</td>
<td>244,790</td>
</tr>
<tr>
<td>Staff training and welfare</td>
<td>2,715</td>
<td>2,715</td>
</tr>
<tr>
<td>Subscriptions</td>
<td>987</td>
<td>2,611</td>
</tr>
<tr>
<td>Sundry expenses</td>
<td>2,637</td>
<td>(356)</td>
</tr>
<tr>
<td>Superannuation</td>
<td>12,048</td>
<td>17,276</td>
</tr>
<tr>
<td>Telephone</td>
<td>20,793</td>
<td>19,104</td>
</tr>
<tr>
<td>Casual staff</td>
<td>-</td>
<td>6,131</td>
</tr>
<tr>
<td>Travelling expenses</td>
<td>32,727</td>
<td>25,478</td>
</tr>
<tr>
<td>Waste disposal</td>
<td>350</td>
<td>245</td>
</tr>
<tr>
<td>Seminar and conference expenses</td>
<td>108,268</td>
<td>93,512</td>
</tr>
<tr>
<td><strong>TOTAL EXPENSES</strong></td>
<td>720,127</td>
<td>704,051</td>
</tr>
<tr>
<td><strong>NET PROFIT</strong></td>
<td>(137,161)</td>
<td>31,571</td>
</tr>
<tr>
<td><strong>OPERATING PROFIT AFTER INCOME TAX</strong></td>
<td>(137,161)</td>
<td>31,571</td>
</tr>
</tbody>
</table>
Past presidents

<table>
<thead>
<tr>
<th>Years</th>
<th>Name</th>
<th>State</th>
</tr>
</thead>
<tbody>
<tr>
<td>1955–1959</td>
<td>Constance Spurway</td>
<td>New South Wales</td>
</tr>
<tr>
<td>1959–1961</td>
<td>Mary Hamilton</td>
<td>Victoria</td>
</tr>
<tr>
<td>1961–1963</td>
<td>Dorothy Bell</td>
<td>Victoria</td>
</tr>
<tr>
<td>1963–1966</td>
<td>Rosemary Bull</td>
<td>New South Wales</td>
</tr>
<tr>
<td>1966–1968</td>
<td>Betty James</td>
<td>New South Wales</td>
</tr>
<tr>
<td>1968–1970</td>
<td>Dorothy Bell</td>
<td>Victoria</td>
</tr>
<tr>
<td>1970–1972</td>
<td>Judith Young</td>
<td>New South Wales</td>
</tr>
<tr>
<td>1972–1974</td>
<td>Gwyneth Thomas</td>
<td>Victoria</td>
</tr>
<tr>
<td>1977–1979</td>
<td>Nancie Durham</td>
<td>Victoria</td>
</tr>
<tr>
<td>1979–1981</td>
<td>Betty James</td>
<td>New South Wales</td>
</tr>
<tr>
<td>1981–1982</td>
<td>Jocelyn Brady</td>
<td>Victoria</td>
</tr>
<tr>
<td>1982–1985</td>
<td>Judith Young</td>
<td>New South Wales</td>
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<tr>
<td>1985–1987</td>
<td>JoAnne Fisher</td>
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<tr>
<td>1987–1989</td>
<td>Dianne Simpson</td>
<td>Victoria</td>
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<tr>
<td>1991–1993</td>
<td>Angela Cook</td>
<td>South Australia</td>
</tr>
<tr>
<td>1993–1995</td>
<td>Sue Walker</td>
<td>Queensland</td>
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<tr>
<td>1995–1997</td>
<td>Anthony Bibby</td>
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<tr>
<td>1997–1999</td>
<td>Janelle Craig</td>
<td>New South Wales</td>
</tr>
<tr>
<td>1999–present</td>
<td>Joy Smith</td>
<td>Queensland</td>
</tr>
</tbody>
</table>

HIMAA Life Members

“life members shall be members of the Company who in the opinion of the Board have made a significant contribution to health information management or who have rendered distinguished services to the Company.”

HIMAA Ltd Memorandum and Articles of Association (1996):6.1(5)

<table>
<thead>
<tr>
<th>Name</th>
<th>State</th>
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</thead>
<tbody>
<tr>
<td>Dorothy Bell</td>
<td>New South Wales</td>
</tr>
<tr>
<td>Florence Bull</td>
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</tr>
<tr>
<td>Nancie Durham</td>
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<td>Betty James</td>
<td>New South Wales</td>
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<tr>
<td>Gwyneth Thomas</td>
<td>Victoria</td>
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<tr>
<td>Professor Phyllis Watson AM</td>
<td>New South Wales</td>
</tr>
<tr>
<td>Judith Young AM</td>
<td>New South Wales</td>
</tr>
</tbody>
</table>

HIMAA’s logo pays tribute to the Greek goddess of health, Hygieia. HIMAA chose Hygieia’s symbol – a snake, coiling upward on a wand – to represent the Association’s involvement in the health sector. HIMAA’s distinctive teal blue was chosen to represent trustworthiness. The logo was created in 1991.

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